

REVISED DATE DEADLINE

Request for Proposals

The Pueblo of Pojoaque is seeking Competitive Sealed Proposals for the following Project:
Construction of Twenty-Five Single Family Tribal Housing Units for the Pueblo of Pojoaque, White Sands Village Phase III on Tribal Property.

These housing units will consist of four (4) Bedroom and 3 bath, three (3) Bedroom and 2 bath and Two (2) Bedroom and 2 bath.

Proposal will be received by Patrick Bednark - Monday through Friday between the hours of 8:am and 4:30pm.

Patrick Bednark, Procurement Specialist
RFP-Pueblo of Pojoaque Housing
Pueblo of Pojoaque Tribal Council
02 Petroglyph Circle
Santa Fe, NM 87506
Office: 505-455-4585

Interested Offerors: The full content of this RFP will be made available at <https://pojoaque.org/rfp> on September 30, 2021.

A Non-Mandatory, but strongly encouraged, Pre-proposal meeting will be held on site on Thursday, September 30, 2021, at 9am MST (local time) at White Sands Phase III.

For any inquiries regarding site visit please contact rvigil@pojoaque.org

Sealed Proposals mailed, hand delivered, or delivered by courier will not be opened if they are received after the bid opening time.

NOTE: A) One (1) original and (1) USB (No faxed or emailed submissions) are due by Friday, October 22, 2021, no later than 3:00PM.

REQUEST FOR PROPOSALS
For Development and Construction of Twenty-Five Housing Units
Pueblo of Pojoaque Tribal Council
Pueblo of Pojoaque Housing

The Pueblo of Pojoaque Housing is seeking proposals for the Construction of twenty-five (25) single-family housing units on Tribal property. These housing units will be: Four (4) Bedroom and (two) 2 baths, Three (3) Bedroom and 2 bath and Two (2) Bedroom and 2 bath.

Development Site is located at White Sands Village Phase III, Blue Harvest Loop, Pueblo of Pojoaque, New Mexico 87506 approximately 17 miles north of the city of Santa Fe, New Mexico.

The full Request for Proposals are available from www.pojoaque.org/rfp

The contractor shall provide a valid state of New Mexico Class B Contractors License at the time of submitting the bid. The contractor shall provide the license number classification and expiration date within the proposal.

I. PROJECT DESCRIPTION:

The Pueblo of Pojoaque Housing is currently accepting responses to this request for bids for the construction of twenty-five (25) single family housing units on Tribal Owned property. The housing units will consist of:

- 5 - four (4) bedroom and two (2) bath (1875 sq. feet)
- 14 - three (3) bedroom and two (2) bath (1711 sq. feet)
- 6 - two (2) bedroom and three (3) and two (2) bath (1475 sq. feet)
- All with Central heating and cooling, and fireplaces.

Contractor shall provide plans in accordance with applicable laws.

II. SCOPE OF WORK

The Pueblo of Pojoaque Housing is seeking qualified bids for construction services to include:

- A. Contractor shall be responsible for providing all materials and labor to complete the project and shall coordinate construction dates and times with the Pueblo of Pojoaque Housing and Randy Vigil, Tribal Works Director.

- B. The contractor shall be responsible for all excavation, fill as required, forming, pouring, and finishing the concrete pad, all equipment to complete work, and clean up the site.**

III. SITE RECONNAISSANCE

It is not required. If interested, please contact Randy Vigil, Tribal Works Director to schedule a site visit at rvigil@pojoque.org.

IV. SCHEDULE/TIMELINE

Time is of the essence. After award of a contract, the contractor will have 18 months after issue of a Notice to Proceed to complete the project.

V. SUBMISSION REQUIREMENTS

- A. The following must be submitted in response to this proposal: List of recent housing projects and locations
- B. Number of years the firm has been in business and history of development in the state of New Mexico.
- C. List of key staff members and their experience in housing development.
- D. Contacts and References List.
- E. Any relevant history with development of Tribal Housing.
- F. Provide proof of insurance and bonding capability.
- G. Include signed Debarment for attachment #2.

Proposal Documents shall include:

- A. Statement of the proposed scope of work and bidders understanding of project.
- B. Lump Sum price for materials and labor for completing the installation, including site work, provision of materials, labor, sales tax, and delivery charges.
- C. Schedule/Timeline.
- D. Previous experience with large concrete installations. Also please note any prior projects where you have experience working with Tribes, if applicable.
- E. Anticipated key project personnel to be assigned to the project and their related experience.

F. At least three (3) references (from the last 3 years) with contact information

Submit the proposal in a format that can be signed by the Tribe as an acceptance of the proposal and agreement to complete the work. A Notice to Proceed will be issued upon approval of the agreement by the Pueblo of Pojoaque Housing.

Please include the following tribally required clause in the proposal:

“SOVEREIGN IMMUNITY: Nothing herein is intended to convey any rights to individuals or entities that are not parties to this Agreement. Further, nothing herein shall be construed to waive the Tribe’s sovereign immunity from unconsented suit against any claims by third parties.”

INDIAN AND OTHER FEDERAL PREFERENCE APPLICABLE

All Pueblo of Pojoaque Tribal Council’s RFBs are subject to Section 7(b) of the Indian Self Determination & Education Act (25 USC 450e(b)) which provides to the greatest extent feasible, preference and opportunities be given to American Indians and American Indian owned business enterprises and OMB Circular A-102 (45 C.F.R Part 92.36(e)) requiring Tule River Tribal Council to take all necessary affirmative steps to assure minority firms, women’s business enterprises and labor surplus area firms are used when possible. For Indian Preference to be applied to American Indian owned and controlled businesses, proof of American Indian business ownership with more than 50% control must be submitted with the proposal.

INDIAN EMPLOYMENT OF SUBCONTRACTS - INDIAN PREFERENCE

Pursuant to Section 7(b) of the Indian Self-Determination and Assistance Act, as amended, to the greatest extent feasible, this RFB and any subcontracts awarded shall require Indian preferences and opportunities for training and employment in connection with the administration of such contract/subcontracts.

In addition, preference in the award of subcontracts shall be given to Indian organizations and to Indian-owned economic enterprises. Pursuant to Section 7(c) of the Indian Self-Determination and Assistance Act, as amended, the tribal employment or contract preference laws adopted by such Tribe shall govern with respect to the administration of the contract or portions of the contract.

VI. BONDING

Bid Bonds are required for all projects exceeding \$25,000 in total aggregate cost and shall be in an amount equal to ten (10) percent of the bid price.

Performance and payment bonds with penalty amounts equal to 100% of the amount of the contract are required by law when the bid exceeds \$100,000. Proof of corporate status must be furnished to, and be satisfactory to, the Tribe.

Bonding companies must be registered to do business with the State of New Mexico.

Bonds are to be made payable to the Tribe. Corporate sureties offered for bonds furnished with this contract must be original documents and must appear on the list contained in the Department of Treasury Circular 570, entitled "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and Acceptable Reinsuring Companies,"

VII. SUSPENSION AND DEBARMENT

The Contractor certifies that it is not suspended or debarred or there are not currently, nor have been disbarred under or from any other federal law and regulations or any other state's laws and regulations. If contractor has been disbarred it must be disclosed to the Pueblo of Pojoaque. Non-disclosure is grounds for dismissal. (Attachment No. 2)

VIII. SELECTION CRITERIA

In order of importance:

- A. Presentation/Clarity/Understanding of Project
- B. Pricing
- C. Schedule/Timeline
- D. Experience
- E. Key personnel and References
- F. Indian Owned, if applicable

Proposals will be opened and selected before the close of the business day on October 29, 2021, 3:00pm, at the Tribal Works and Housing Office located at 27 Tribal Works Road, Santa Fe, NM 87506.

IX. DOCUMENTATION

Failure to provide sufficient information for the evaluation criteria will result in being deemed unresponsive. We reserve the right to verify the validity of all information provided.

TO AID COMPANIES IN THEIR RESPONSE TO THIS REQUEST, THE FOLLOWING ITEMS ARE ATTACHED:

Attachment No. 1 General Conditions of Contract for Constructions Attachment

No. 2 Suspension and Debarment Certification form Attachment

No. 3 Maps White Sands Phase III Project

X. SUBMISSION SCHEDULE

ONE (1) ORIGINAL AND ONE (1) USB OF THE BID (NO FAXED OR EMAILED SUBMISSIONS) ARE DUE BY **OCTOBER 22, 2021, by 3:00p.m.**

Patrick Bednark, Procurement Specialist
RFP-Pueblo of Pojoaque Housing
Pueblo of Pojoaque Tribal Council
02 Petroglyph Circle
Santa Fe, NM 87506

(505) 455-4585

ATTN: Any overnight or 2-day deliveries can be sent to:

Patrick Bednark, Procurement Specialist
RFP-Pueblo of Pojoaque Housing
Pueblo of Pojoaque Tribal Council
02 Petroglyph Circle
Santa Fe, New Mexico 87506

PUEBLO OF POJOAQUE TRIBAL COUNCIL
CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY
MATTERS

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, and declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency.
2. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property.
3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
4. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 U.S.C. Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Name of Firm Submitting Proposal

Signature and Title of Authorized Official

Date

I am unable to certify to the above statements. Attached is my explanation. Prime or Subcontractor's

Name: _____

Telephone Number: _____

Submit to:

02 Petroglyph Circle, Santa Fe, NM 87506