



**IN THE TRIBAL COURT  
PUEBLO OF POJOAQUE  
STATE OF NEW MEXICO**

**FILED**  
PUEBLO OF POJOAQUE TRIBAL  
COURT

DATE: \_\_\_\_\_

\_\_\_\_\_  
COURT CLERK

\_\_\_\_\_  
Petitioner,

v.

Case No: \_\_\_\_\_

\_\_\_\_\_  
Respondent

**CIVIL PETITION**

The undersigned on his or her oath, moves the Court to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**(ATTACH SUPPORTING DOCUMENTS)**

Therefore, asks the Court to grant this Civil Petition.

Submitted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Signature**

I certify that a true copy of this Civil Petition was sent to  Petitioner/Plaintiff   
Respondent/Defendant via  
 Fax  US Mail  Email  Personal Service.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**CERTIFICATION OF OATH**

I,  PrettyWater Duran, Court Administrator  \_\_\_\_\_, Clerk of the Court, authorized a Service of Process for \$20.00, and do hereby affirm that the above-named litigant submitted this Civil in person on \_\_\_\_\_.

**ANSWER TO CIVIL PETITION**

I have no objection to the Civil Petition; or (attach supporting documents)

I object to the Civil Petition the following reasons:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I request the Court issue a summary ruling on the Civil Petition and objection; or

I request the Court set a hearing date on the Civil Petition and objection.

Submitted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Signature**

I certify that a true copy of this Answer to Civil Petition was sent to

Petitioner/Plaintiff

Respondent/Defendant via  Fax  US Mail  Email  Personal Service.

**ORDER ON CIVIL PETITION**

This Civil has been reviewed and is hereby  Granted  Denied  Hearing to be set

And ordered that:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated: \_\_\_\_\_

(SEAL)

\_\_\_\_\_  
PEGGY BIRD, JUDGE

I certify a copy of the ORDER ON CIVIL was provided to the above named:

Petitioner/Plaintiff, via:  FAX  US MAIL  EMAIL  PERSONAL SERVICE.

Respondent/Defendant via:  FAX  US MAIL  EMAIL  PERSONAL SERVICE.

**GENERAL CIVIL INSTRUCTIONS**

A Civil can be filed by either party and is a request asking the court to take a specific action or request for a hearing or to issue a ruling or order.

You must have each party served with a copy of the Civil and attachments.

When a Civil is filed, the opposing party may be given an opportunity (10 business days) to respond or object prior to the judge's ruling. On request of either party the court may schedule an oral argument before rendering a decision. Additionally, if a response to the Civil is filed by the other party, the party who filed the Civil may be given an opportunity to reply to the response.

Unless the hearing is set the Judge will consider the Civil and any response or objections and will enter an order either granting or denying the Civil. Both parties will be notified of the Judge's decision.

A Civil for continuance must be filed ten days prior to the scheduled hearing date and time.

**INSTRUCTIONS:**

1. Complete Civil form
2. Serve a copy of the Civil on opposing party
3. File Civil copy with the court
4. Pay a \$20.00 Civil filing fee per Civil filed
5. Pay additional court copies @ \$0.25 per page.